



THERESA AVILA, M.A.

Educator

📍 CA ✉️ TOR0113@AOL.COM

🌐 [LINKEDIN.COM/IN/THERESA AVILA/](https://www.linkedin.com/in/theresaavila/) 🐦 TWITTER: @PROFTAVILA



ONLINE TEACHING EXPERIENCE

ADJUNCT FACULTY/TEAM LEAD

SOUTHERN NEW HAMPSHIRE UNIVERSITY
2014 - PRESENT

- ☑️ Teach SNHU-107 Success Strategies for Online Learning online courses using Brightspace LMS
- ☑️ Encourage student participation and engagement through guidance and motivation
- ☑️ Post weekly communication materials into the classroom
- ☑️ Answer questions within 24 hours via email or phone communication
- ☑️ Grade weekly assignments within 72 hours while providing constructive feedback
- ☑️ Serve as Team Lead for 25 SNHU educators each term. This consists of mentoring and coaching faculty through each term with the goal of improving teaching and the student classroom experience, as well as identifying best practices to help students achieve their goals.

LIFE SKILLS INSTRUCTOR ONLINE

ZENITH EDUCATION GROUP
2014 - 2018

- ☑️ Taught SLS1105 - Strategies for Success, SLS1321 Career Skills, SLS1354 - Workplace Relationships, SLS1505 - Basic Critical Thinking, SLS3130 - Principles and Applications of Adult Learning online courses using Canvas learning management system
- ☑️ Familiarity with OptimalResume Career & Talent Suite
- ☑️ Encouraged student participation and engagement through guidance and motivation
- ☑️ Conducted ongoing outreach and retention responsibilities
- ☑️ Provided ongoing assistance for the Center for Teaching Excellence Department to research professional development opportunities, calls for papers, and professional articles for colleagues
- ☑️ Facilitated the New Online Faculty Onboarding course in September 2016

ONLINE INSTRUCTOR

SANTA BARBARA BUSINESS COLLEGE ONLINE
2014 - 2014

- ☑️ Taught ECE100 - Child Growth and Development, ECE105 - Child, Family and Community, ECE110 - Infant and Toddler Development, ECE115 - Infant and Toddler Care, ECE200 - Programs and Curriculum I, ECE205 - Programs and Curriculum II, ECE210 - Observation and Assessment, ECE 220 - Guiding Young Children, ECE230 - Administration in Early Childhood Education, ECE235 - Administration: Special Considerations, ECE240 - Adult Supervision and Mentoring and BUS100A online courses
- ☑️ Maintained availability for tutoring

ASSOCIATE DIRECTOR OF ACADEMIC SUPPORT

EMBRY-RIDDLE AERONAUTICAL UNIVERSITY
2008 - 2009

- ☑️ Responsibilities included academic, admissions, administrative, financial, human resources, and enrollment management
- ☑️ Provided academic advisement of undergraduate and graduate students
- ☑️ Served on hiring committees for prospective faculty
- ☑️ Worked closely with the Director of Academics
- ☑️ Monitored and reconciled student accounts receivable
- ☑️ Participated in the public relations and marketing efforts to provide the civilian and military sectors with relevant information regarding degree programs
- ☑️ Served as a member of the Lompoc Chamber of Commerce, the Santa Maria Chamber of Commerce, the California Space Authority, and the National Management Association



SPECIAL PROJECTS

Temporary Research Assistant

Center for Teaching Excellence, Zenith Education Group, February 2016 -February 2018

Research, develop, and present upcoming faculty development workshops according to the strategic development plan (as needed); find current articles related to teaching in higher education (online, blended, ground) and technology for the CTE site pages; find external, discipline-specific professional growth activities to share with faculty; and, track attendance from weekly workshop attendance reports on reporting spreadsheet.

MASTER'S DEGREE

Education: Curriculum & Instruction emphasis

CHAPMAN UNIVERSITY

AUG 2004 - JAN 2007

BACHELOR'S DEGREE

Liberal Studies

CALIFORNIA POLYTECHNIC STATE UNIVERSITY

AUG 1994 - MAY 1997

ASSOCIATE'S DEGREE

Liberal Arts

ALLAN HANCOCK COLLEGE

AUG 1988 - DEC 1990



TEACHING PHILOSOPHY STATEMENT

The late Dr. Elliott W. Eisner (2002), acclaimed author and distinguished Stanford professor, wrote, "The ultimate aim of education is to enable individuals to become the architects of their own education and through that process to continually reinvent themselves" (p. 239). It is this precise statement which inspires me and challenges me daily to help others achieve their academic goals.

The many personal responsibilities and demands on 21st century learners are oftentimes overwhelming without the support, caring communication and attention required during the learning process. What I offer as an educator are my experiences in education and administration, my strong communication skills and my technological aptitudes. I maintain these while striving to reach learners effectively, efficiently and, most importantly, with a sincere and caring disposition. When I teach and interact with others in education, I picture myself in the learner's position. I consider each learner's motivations, goals, skill levels, disabilities, backgrounds, and so on, and I work carefully to craft an honest response or a product that guides the learner towards a comfortable place where understanding, engagement, learning, achievement, reflection and continual reinvention flourish.

Reference: [Eisner, E. W. \(2002\). *The arts and the creation of mind*. New Haven: Yale University Press.](#)

TYPING 70+ WPM



ACHIEVEMENTS

Santa Barbara Business College 5 Year Service Award 2013

Santa Maria Police Department 1999 Support Employee of the Year



SERVICE/LEADERSHIP

CSEA 2006-2007 Negotiations Team Member

Allan Hancock College Recruitment Team Member 2006

National Management Association Chapter President 2000



AFFILIATIONS

Online Learning Consortium
eLearning Guild
University Professional & Continuing Education Association
National Association for the Education of Young Children
Parent Teacher Association
Girl Scouts of the America



HIGHLY COMPETENT SUBJECT AREAS

- **Computer Experience**
 - Microsoft Office 8 Word, Excel, PowerPoint
 - SKYPE
 - Talisma
 - PowerCAMPUS
 - BiTech
 - OneSolution

- **Learning Management Systems**
 - Brightspace
 - Canva
 - Blackboard
 - eCollege
 - Moodle
 - WebCT
 - ANGEL

- **Subject Matter Expert**
 - College Success
 - Early Childhood Education
 - Education
 - Curriculum
 - Instruction
 - Academic Strategies
 - Higher Education
 - Online Learning
 - Remedial English
 - Basic Writing



PRESENTATIONS

"Video Tools for the Online Classroom: Biteable" - Zenith Education Group, May 2017
"Audio Tools for the Online Classroom: Vocaroo" - Zenith Education Group, February 2016
"Video Tools for the Online Classroom: Biteable and Animoto" - Zenith Education Group, February 2016
"Creating Engaging Announcements: How to Include Images in Subject Lines" - Zenith Education Group, October 2015
"Job Application Presentation #3: How to Complete a Job Application Part 2" - Zenith Education Group, September 2015
"Furthering Your Education in Project Management" to The Los Padres Chapter of the Project Management Institute, June 2009



- Tools That Increase Student Engagement in Online Courses, NISOD - March 2018
- Are Your Students Global Citizens? How to Teach Diversity to the Leaders of Tomorrow, NISOD - February 2018
- Grants Workshop - February 2018
- ADJ-185 Brightspace for Undergraduate Faculty, Southern New Hampshire University, December 2017
- Efficient Time Management, Lynda.com - March 2017
- Time Management Fundamentals, Lynda.com - March 2017
- Being a Good Mentor, Lynda.com - March 2017
- Jing 101: Screencasting in the Online Classroom, Corinthian Colleges, Inc. - August 2014
- Email Communication and Organization - Corinthian Colleges, Inc. - July 2014
- Engaging Students and Finding Relevance in Class Discussions - Corinthian Colleges, Inc. - June 2014
- Connecting with Adult Learners 18 to 80 - Corinthian Colleges, Inc. - May 2014
- Child Nutrition and Cooking - Coursera - February 2014
- Getting Ready for the Hour of Code - BrainPOP Educators - December 2013
- Fire Up Early Literacy with Award-Winning Books: The CLEL Bell Picture Book Awards - December 2013